**Screener Information:**
- Wear surgical mask. Only replace when needed - soiled, damaged or hard to breathe through.
- Screener (MA or RN) wears gloves and performs hand hygiene between each temperature encounter.
- Gowns not needed for temperature screening.
- Reference your thermometer instructions for cleaning directions.

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**All Individuals, Including Employees**
*Must be temperature screened before entering the office.*

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**Patients/Visitors**
*Temperature ≥ 100.0°F (38°C)*

- **Yes:**
  - **Remove Gloves and Perform Hand Hygiene.**
  - Patient will be taken to the nearest empty room, close the door and notify the clinical staff.

- **No:**
  - **Complete Office Visit**

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**Employees**
*Temperature ≥ 100.0°F (38°C)*

- **Yes:**
  - **Proceed with the Following:**
    - Remove gloves and perform hand hygiene
    - Screener logs result on form
    - Employee is sent home
    - Instruct employee to call OMS at 973-829-4313

- **No:**
  - **Remove Gloves and Perform Hand Hygiene.**
  - Screener logs results on form, and employee is OK to work.

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**Provider/Clinic Designee will don PPE**
- Disposable Gown
- Gloves
- Eye Protection (goggles or face shield)
- Facemask

**Provider Exam**
*Is patient suspect?*

- **Yes:**
  - **Initiate Reporting of PUI**
    - Verify suspect patient meets criteria
    - Notify the local department of health
    - Determine if:
      - Patient is not severely ill and can remain at home with supportive care and self isolation
      - Patient is severely ill, such that clinical needs cannot be met in the office setting, refer to ED and notify ED

- **No:**
  - **Used PPE:**
    - Dispose in a separate container
    - Decontaminate room and non-disposable equipment/supplies with Sani Cloth (same process as used for cold/flu)